# \*PACER Service Center\*

**Announcements** 

http://pacer.uscourts.gov

April 2009

# Go Green

The PACER Service Center encourages customers to make a positive environmental change by switching from paper statements to electronic billing. Under PACER's Paperless Statement/Invoice option, quarterly statements are sent via email instead of sending a paper bill. It's simple, secure and sustainable. To go paperless, log into the Account Information section at pacer.uscourts.gov then select "Sign up for Paperless Statement/Invoice" to add one or more email addresses to receive an emailed quarterly statement and announcements.

#### Save a stamp and pay online!

In addition to receiving the PACER Quarterly Statement/ Invoice by email, the convenient option of paying online is also available at the PACER Web site pacer.uscourts.gov. You can make a one-time credit card payment or gn up for automatic billing to a credit card. It's fast, safe and secure. To pay online, log into the Account Information section at pacer.uscourts.gov then select "Make Online Credit Card Payment" and/or "Sign up for Automatic Billing."

NOTE: Firms, agencies or companies with multiple PACER accounts may elect to have all statements sent to one or more email address. Email the PACER Service Center at pacer@psc.uscourts.gov to provide the email address(es) for multiple statements.

# **Share Your Opinion**

In 2009, the Federal Judiciary's Electronic Public Access Program will begin a year-long, comprehensive program assessment. The goal of the assessment is to identify potential enhancements to existing services and new public access services that could be provided. We will gather information though focus groups, interviews, and surveys. coming months you may solicited about your views on PACER and our services with an eye towards what you, customer, would like to see in the future. Check the PACER Service Center website for information about the assessment.

# **Courts of Appeals and CM/ECF**

The U.S. Courts of Appeals for the First, Third, Fourth, Fifth, Sixth, Seventh, Eighth, Ninth, Tenth, and DC Circuits and the Bankruptcy Appellate Panels in the First, Sixth, Eighth, Ninth and Tenth Circuits have implemented CM/ECF. E-filing capabilities have been implemented in the U.S. Courts of Appeals for the Third, Fourth, Sixth, Eighth and Ninth Circuits only. E-filing is mandatory (unless granted an exemption) in the U.S. Courts of Appeals for the Fourth, Sixth, Eighth and Ninth Circuits. The remaining U.S. Courts of Appeals are scheduled to implement CM/ECF or add e-filing capabilities in 2009. Information regarding a particular court's implementation date may be available at the court's website.

The	Appellate E	ECF Filer R	egistration form is	s available	at the PA	CER Service	Center webs	site <i>pacer</i> .	psc.uscoi	urts.
gov.	Appellate	e CM/ECF	Computer-Based	Training	Modules	demonstrating	g CM/ECF,	<b>PACER</b>	reports,	and
docu	ment filing	are also av	ailable at pacer.us	scourts.gov	. Click o	on the "CM/EC	F Informati	on" icon.	Next, se	elect
"Tra	ining," then	"Appellate	.,,							

The latest version of Java is required to access the CM/ECF Appellate application, to e-file, or to view case information. This can be downloaded at www.java.com at no charge.

## **Functionality in Appellate CM/ECF**

CM/ECF Appellate version 2.1 features time saving enhancements such as an option to download multiple documents at one time and hyperlinks added for quick access to associated and originating cases. For a complete listing of changes, see "CM/ECF Release Notes" under "Featured Links" at *pacer.uscourts.gov*.

### **General Information**

The PACER Service Center hours of operation are 8:00 AM to 6:00 PM Central Time, Monday through Friday and is closed for Federal holidays. Remaining holidays for which the PACER Service Center will be closed are May 25 for Memorial Day, July 3 for Independence Day, September 7 for Labor Day, October 12 for Columbus Day, November 11 for Veteran's Day, November 26 for Thanksgiving, and December 25 for Christmas.

The latest version of the PACER User Manual is available at no charge under the Documents section at the PACER Service Center website *pacer.uscourts.gov*.

Questions or Comments regarding information in the announcement? Email *pacer@psc.uscourts.gov* or call (800) 676-6856.

# Did you know?

PACER Quarterly Statement/Invoice billing details can be imported into a spreadsheet program.

Log into the Account Information section at pacer.uscourts.gov. Select "Review Detailed Transaction History" under Usage History. For "Report Options" select "Write transactions to a Text File." Save the resulting text file to be imported into a spreadsheet program according to the instructions of that program.

## **PACER Service Center Website Enhancements**

The PACER Service Center website now provides U.S. District Court and U.S. Bankruptcy Court information, such as the version of CM/ECF currently in use at each court, case flag descriptions, mailing address, and phone number. To access the information, select "Links to PACER Web Sites" and click on the "Court Info" icon as reflected in the example below.

New Jersey District Court - CM/ECF-DC V3.2.2

Another feature added is an RSS (Really Simple Syndication) feed that will allow customers to easily monitor changes to information posted at the PACER Service Center website. To get updates delivered to your desktop click on the "RSS Feed" icon nat *pacer.uscourts.gov*. Click on the link "About RSS" for more information regarding the RSS process.

Release Notes for Appellate CM/ECF Version 2.1 are Now Available

Public access Release Notes for Appellate CM/ECF version 2.1 have been posted to the PACER Service Center website.

Appellate ECF Filer Registration for U.S. Court of Appeals - Tenth Circuit is Now Available

The U.S. Court of Appeals for the Tenth Circuit is now accepting registrations for filing privileges.

WYOMING DISTRICT COURT CM/ECF New Release

WYOMING DISTRICT COURT CM/ECF Release Number has been upgraded from CM/ECF-DC V3.2.1 to CM/ECF-DC V3.2.2

# **Billing Information**

- ◆ The PACER Service Center accepts Discover, VISA, MasterCard, and American Express. Login to the Account Information section at *pacer*. *uscourts.gov* to pay by credit card.
- Payment for balances less than \$10 will automatically be deferred until the balance is \$10 or more. No phone call is necessary.
- The PACER Service Center's Federal Tax ID Number is 74-2747938.
- Effective April 1, 2004 a fee of \$45 will be assessed if a check is returned for insufficient funds.
- Receipts for the most recent payment made to a PACER account can now be accessed online. Login to the Account Information section at *pacer.uscourts.gov* then select "Check Account Balance."

# **Password Changes**

To prevent the unauthorized use of PACER accounts, the PACER Service Center recommends changing passwords every 90 days. It is possible to change passwords at *pacer.uscourts.gov*. Click on "Account Information," then "Change Password."